

Avril Stott

For nearly forty years, I have been involved in the not-for-profit sector as volunteer, trustee/board member/council member, and as consultant. I have a strong belief in the unique nature of the community sector, the work performed by non-profit organisations, and in their contribution to a just and fair society.

Since the late 1980s, I have worked as a consultant with non-government organisations. I have been involved since the early trials of government contracting-for-services with the community sector. Over the years, I have seen many new organisations established and, unfortunately, some organisations close.

My focus is in providing training and setting standards for not-for-profit organisations that encourages them to retain their independence, develop a skilled workforce, and provide professional and efficient services.

Services provided:

- Accounting and business management service including budgeting, preparation of cash flows and business plans, GST & PAYE returns, tax returns and financial reports.
- Accounting and administration systems analysis /structuring
- Assistance with contract negotiations with funders/contracting agencies
- Assistance with and preparation of financial and other governance or management policies and guidelines
- Assistance with risk management processes
- Assistance with asset management processes
- Preparation of budgets
- Preparation of financial and management accounts.
- Preparation of reports for governance bodies
- Preparation of data collection systems for statistical and financial reporting
- Preparation of information for evaluation reviews
- Registered Tax Agent with Inland Revenue Department
- Reseller of MYOB software.
- Reviewing systems and preparation of action plans
- Staff and governance training in financial systems
- Training in accounting, budgeting, book-keeping and computer skills.

Current clients in Not-for-profit sector (including but not limited to):

Health Promotion Forum, Te Piataata Trust, City of Manukau Education Trust, Women's Health Action Trust, ASH, Grafton Residents Association

Past clients/voluntary work in Not-for-profit sector (including but not limited to):

ECPAT NZ, West Auckland Abuse and Trauma Centre, Birthright (Auckland), Northern Local Government Officers Union, Moving Image Centre, Mangere Mountain Education Trust, Trade Aid (Karangahape Road), One World Books, Workbase Education Trust, YWCA (Finance committee), Community Leadership Training Institute, PHAB, CAB Budgeting Advisory Service, Homecare 60s Plus (included thirteen not-for-profit organisations)

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